



SUDBURY TOWN  
NEIGHBOURHOOD  
FORUM



# Agenda

- Introduction
- Minutes of Meetings of 27<sup>th</sup> January 2025 to be Approved
- Election of 3 Committee Officers
- Constitution and Policies
- Neighbourhood Plan Review
- Any Other Business



# Minutes of Meeting 27 January 2025

- Approve the Minutes
- Update on Actions from the Meeting

# Election Of Three Committee Officers

- This meeting is to elect the 3 Committee Officers of the Forum, namely  
Chair, Vice-Chair, Treasurer
- Secretary position is vacant
- Nominations are:
  - Chair – Satvinder Riyat
  - Vice-Chair – Christine Harvey
  - Treasurer – Mian Irfan Ahmad
- CVs and statements were circulated to members
- Nominee will be asked to leave the room while the voting takes place
- Voting Members will cast 1 vote for each role by standing when requested
- Nominee with a majority vote will be elected to the role
- Adjudicators will assist with the count and announce the count when the nominee returns to the room.

# Election of Three Committee Officers

We will now start the election of the Committee Officer.

Call on the Adjudicators to come forward.

- Call on the nominee for the role of Chair to come forward and please say your name. Please leave the room
- Call on voting members to stand if in favour. Adjudicators to count
- Call on voting members to stand if not in favour. Adjudicators to count
- Recall nominee and Adjudicators to announced the result.

Repeat process for Vice-Chair and Treasurer.

# Sudbury Neighbourhood Forum Key Documents

Voting members will vote for

- acceptance of the Neighbourhood Forum's Constitution
- acceptance of the Data Protection and Volunteer Policies.

We will now call on voting members to accept each Policy in turn and will follow the previous format for voting:

Call on voting members to stand if in favour. Adjudicators to count.

Call on voting members to stand if not in favour. Adjudicators to count.

Adjudicators to advise result.

The Forum's Constitution and Policies as they are accepted can be found on the Forum's [www.thestn.forum](http://www.thestn.forum)) after a week of this meeting.

## Next steps

- A newsletter will be sent to members announcing the Neighbourhood Forum's Committee Officers
- Meetings will be held with Brent Council planning departments
- Neighbourhood Plan Review
  - The Forum has a conditional grant of c£5,000 to engage a consultancy firm to review the exiting Neighbourhood Plan
  - The review will inform a wider project on a full update of the Plan
  - Funding includes an amount to cover promotional material for the Forum.
- General meetings will continue to be held throughout the year, as well as workshops as the review of the Neighbourhood Plan progresses.

# CONCLUSION: BUILDING A BETTER COMMUNITY

In conclusion, the Sudbury Town Neighbourhood Forum is instrumental in building a stronger community.

By facilitating dialogue, encouraging participation, and addressing local planning and development issues, the Forum will play a key role in enhancing the quality of life for the community.

Your continued support and involvement are essential for its future success.

